

## PROGRAM 4.1: Asset and Financial Management

Component Description	Outputs/Milestones 2011	Expected Achievement 2011	Proposed Outputs/ Milestones 2012	Budgets			
					Budget 2011	Expected Result 2011	Draft 2012
Identify sector capacity gaps and support development of national frameworks and standards in priority areas - initially infrastructure asset and financial management	<ul style="list-style-type: none"> <li>▪ Provide ongoing support for LGRF</li> <li>▪ Complete national assessment framework and online portal</li> <li>▪ Establish and enhance communities of practice in asset and financial management</li> <li>▪ Identify further priority areas and promote co-ordinated responses.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Support to LGRF implementation in most states/NT</li> <li>▪ Draft NAF completed and portal development begun</li> <li>▪ Communities of Practice established</li> <li>▪ Wide-ranging feedback received and areas for further work identified</li> </ul>	<ul style="list-style-type: none"> <li>▪ Complete state programs and assist with final reports</li> <li>▪ Complete portal development and commence data collection by May</li> <li>▪ Agree arrangements with states/NT for ongoing operation of portal/data collection</li> <li>▪ Continue to enhance Communities of Practice</li> <li>▪ Develop proposals for new priority area</li> </ul>	<b>Income</b>			
				<i>c/f from previous</i>	110,990	110,990	271,190
				ACELG Quarterly	250,000	250,000	225,000
				Other ACELG			
				LGRF Grant	377,000*	377,000*	23,000
				Contributions			
				Sales			
				Other (specify)			
				<b>TOTAL</b>	<b>737,990</b>	<b>737,990</b>	<b>519,190</b>
				Develop specific capacity building resources in asset and financial management	<ul style="list-style-type: none"> <li>▪ Release and follow-up AM4RCC</li> <li>▪ Finalise Practice Note for Long Term Financial Planning</li> <li>▪ Commence development of a Practice Note on Levels of Service</li> </ul>	<ul style="list-style-type: none"> <li>▪ AM4RCC released and training rolled out</li> <li>▪ LTFP Practice Note completed</li> <li>▪ Scoping completed for LOS Practice Note, reference group established, drafting under way</li> <li>▪ Additional Graduate Diploma unit developed</li> <li>▪ Community of Practice website upgraded</li> </ul>	<ul style="list-style-type: none"> <li>▪ Complete AM4RCC training and monitor take-up by rural-remote councils</li> <li>▪ Launch LTFP Practice Note</li> <li>▪ Scoping and discussion paper for LOS Practice Note</li> <li>▪ Complete Graduate Diploma unit in fleet management</li> <li>▪ Develop strategy to address impacts of climate change</li> </ul>
Salaries	110,000	118,800	120,000				
On-Costs	17,990	10,700	20,000				
Consultancy Fees	445,000#	305,000	273,000				
Travel – Int'l							
Travel - Domestic	15,000	24,800	21,190				
Events/Seminars			5,000				
ACELG Website							
Promotion/Publicity	3,000		3,000				
Other	10,000	7,500					
<b>TOTAL</b>	<b>600,990</b>	<b>466,800</b>	<b>442,190</b>				
<i>c/f to next year</i>	<i>137,000</i>	<i>271,190</i>	<i>77,000</i>				

\* LGRF funds for LTFP and National Assessment Framework. # \$73K of LGRF funds pre-spent in 2010

## Supplementary Detail: Asset and Financial Management

Project Description	Budget \$265,000	Co-ordinator/ Consultant	Timing (Milestones & Completion)	Planned Outputs
Complete portal development and commence data collection by May	\$96,000	Chris Champion/ Leon Patterson/ (JRA)	<ul style="list-style-type: none"> <li>▪ Complete portal development and commence data collection by May 2012</li> <li>▪ Agree arrangements with states/NT for ongoing operation of portal/data collection May 2012</li> </ul>	<ul style="list-style-type: none"> <li>▪ Draft NAF completed and portal development completed and operating. States and NT have agreed and are making use of the portal data collection</li> </ul>
Launch and promote LTFP Practice Note	\$22,000 plus IPWEA in-kind	Leon Patterson/ (John Comrie)	<ul style="list-style-type: none"> <li>▪ Publish LTFP completed and made available for distribution February 2012</li> </ul>	<ul style="list-style-type: none"> <li>▪ LTFP Practice Note distributed widely in Australia.</li> </ul>
Scoping and discussion paper for LOS Practice Note	\$65,000 plus IPWEA cash and in-kind	Leon Patterson/ (JRA)	<ul style="list-style-type: none"> <li>▪ Publish LOS Practice Note December 2012</li> </ul>	<ul style="list-style-type: none"> <li>▪ LoS Practice note drafted reviewed and published</li> </ul>
Complete Graduate Diploma unit in fleet management	\$40,000	Chris Champion / (Peter Way)	<ul style="list-style-type: none"> <li>▪ Complete further Graduate Diploma unit December 2012</li> </ul>	<ul style="list-style-type: none"> <li>▪ Additional Graduate Diploma unit developed</li> </ul>
Develop strategy to address impacts of climate change	\$50,000 plus IPWEA in-kind	Chris Champion/ Leon Patterson/ Dr Stephen Lees	<ul style="list-style-type: none"> <li>▪ Project on climate change adaptation for infrastructure (subject to matching funding) December 2012 and ongoing</li> </ul>	<ul style="list-style-type: none"> <li>▪ Provide AM expertise and guidance to NCCARF-LGASA climate change project</li> <li>▪ Specialist Director of Sustainability engaged by IPWEA</li> </ul>

## PROGRAM 4.2: Other Capacity Building

Component Description	Outputs/Milestones 2011	Expected Achievement 2011	Proposed Outputs/ Milestones 2012	Budgets			
					Budget 2011	Expected Result 2011	Draft 2012
Develop capacity building resources in other key areas of local government activity	<ul style="list-style-type: none"> <li>Commence development of resources in response to agreed priorities, including strategic planning and service reviews, climate change impacts (subject to available funding)</li> </ul>	<ul style="list-style-type: none"> <li>Contributions to NCCARF-LGASA climate change project</li> <li>Research paper on state legislative frameworks for strategic planning</li> <li>Case studies of service delivery reviews</li> <li>Pilot short course on service reviews</li> </ul>	<ul style="list-style-type: none"> <li>Dissemination of strategic planning and service reviews research through working papers, short courses, roundtables etc</li> <li>Further research into service delivery options and models</li> <li>Collaborative learning and action program</li> </ul>	<b>Income</b>			
				<i>c/f from previous</i>			62,383
				ACELG Quarterly			
				Other ACELG	50,000	30,000@	100,000
				Interest			
				LGRF Grant*	225,000	160,000	90,000
				Contributions			
				Sales			
				Other (specify)			
				<b>TOTAL</b>	<b>275,000</b>	<b>190,000</b>	<b>252,383</b>
Establish and maintain a set of minimum national data sets to facilitate comparative studies and process benchmarking	<ul style="list-style-type: none"> <li>Complete scoping study and seek agreement of jurisdictions to proposed data sets</li> <li>Develop processes and tools for ongoing capture, analysis and dissemination of data</li> </ul>	<ul style="list-style-type: none"> <li>Scoping completed</li> <li>Agreement with jurisdictions on most items of proposed data sets and on developing pilot collection system</li> <li>Discussions with a range of other agencies (eg ABS) to collect additional data</li> <li>Series of 'fact sheets' under preparation - 5 completed</li> </ul>	<ul style="list-style-type: none"> <li>Complete pilot data collection system and reach agreement with all jurisdictions on data sets and national rollout</li> <li>Undertake initial round of data collection and analysis</li> <li>Issue further fact sheets</li> </ul>	<b>Expenditure</b>			
				Salaries/On-costs #	60,000	38,837	105,000
				LGRF Project Costs	70,000^	50,000	30,000
				Other Projects	50,000	30,000	100,000
				Travel - Domestic	7,000	5,490	7,383
				Events/Seminars	5,000		5,000
				ACELG Website			
				Other (inc equipment)	3,000	3,290	5,300
				<b>TOTAL</b>	<b>195,000</b>	<b>127,617</b>	<b>252,383</b>
				<i>c/f to next year</i>	<i>80,000</i>	<i>62,383</i>	-

\*LGRF grant for data sets project; \$65K deferred to 2012. # Payment to DORA for data sets/workforce strategy project manager (6 months each year). ^Scoping study and technical support. @ Call on ACELG funds reduced due to UTS-CLG in-kind contributions

**Supplementary Detail: Other Capacity Building**

Project Description	Budget	Co-ordinator (plus author / consult)	Timing (Milestones & Completion)	Planned Outputs
<b>Pilot a collaborative learning and action research program for CEOs</b>	\$100,000	Sophi Bruce, Sarah Artist with LGBEN	<ul style="list-style-type: none"> <li>• Identify delivery partners - June</li> <li>• Develop model program - August</li> <li>• Pilot program- September</li> <li>• Evaluate program and suggest modifications</li> </ul>	<ul style="list-style-type: none"> <li>• New mode of action learning for senior managers which allows for remote location delivery and published findings</li> <li>• Pilot program to focus on the way that CEOs work with Councillors</li> </ul>
<b>Continue to progress research, advocacy and capacity building on strategic planning frameworks</b>		Sarah Artist, Graham Sansom, Su Fei Tan, Geraldine O'Connor	<ul style="list-style-type: none"> <li>• Forum for policymakers hosted by August</li> <li>• Capacity-building materials developed by December</li> </ul>	<ul style="list-style-type: none"> <li>• Increased understanding of state frameworks amongst leading policymakers</li> <li>• Capacity-building tools for senior managers and practitioners</li> </ul>
<b>Further research into service delivery options and models, plus ongoing development of short course offered by UTS-CLG in 2011</b>		Sarah Artist, Chris Champion, Melissa Gibbs	<ul style="list-style-type: none"> <li>• Paper on service delivery models by September</li> <li>• Short course offered in at least one other location by December</li> </ul>	<ul style="list-style-type: none"> <li>• Report outlining a range of innovative service delivery models</li> <li>• Negotiate options for offering Service Delivery course with other providers</li> </ul>